

# Collaborating with Teams, SharePoint, and OneDrive

**Solutions for Success Education Series**

Solutions for **Success**



POINT ALLIANCE

# Agenda

- About Point Alliance
- Teamwork
- Which App When
- Live Demo

# Point Alliance

- Microsoft Gold Partner with 10 Competencies
- 100% Microsoft Certified Team
- [pointalliance.com/companyprofile](https://pointalliance.com/companyprofile)

Microsoft  
Partner



Gold Application Development  
Gold Application Integration  
Gold Cloud Productivity  
Gold Data Analytics



# John Zarei

- Point Alliance
- john.zarei@pointalliance.com
- <https://www.linkedin.com/in/johnzare/>



# Teamwork

- Every team is different; there's no one-size-fits-all approach to collaboration.
- Microsoft 365 is designed to meet the unique needs of every team, empowering people to **communicate**, **collaborate**, and achieve more with purpose-built, integrated applications
- When deciding which **Microsoft 365 apps** and services to use, think about the work your organization does and the types of conversations your teams need to have.

# Which App When

- OneDrive, Teams & SharePoint



Just me



Me and my team



The wider organisation

# SharePoint

- SharePoint for sites, portals, intelligent content services, business process automation, and enterprise search.
- SharePoint keeps content at the center of teamwork, making all types of content easily shareable and accessible across teams.



# OneDrive for Business

- OneDrive for Business for storing files and sharing them with people that a user invites.
- Content that a user saves to OneDrive for Business is private until the user shares it with others, making it the best option for storing personal and draft documents that are not intended to be shared or not ready to be shared.

DYK: It is estimated that 85,899,345 pages of Word documents would fill 1TB.





# Teams

- Teams, as the hub for teamwork, is where people - including people outside your organization - can actively connect and **collaborate** in real time to get things done.
- Have a conversation right where the work is happening, whether coauthoring a document, having a **meeting**, or working together in other apps and services.
- Teams is the place to have informal **chats**, iterate quickly on a project, work with team files, and collaborate on shared deliverables.

DYK: Microsoft Teams have 270 million daily active users as of January 2022.



# Live Demo



# Upcoming S4S Webinars

- Third Tuesday of Each Month
- [pointalliance.com/events](https://pointalliance.com/events)

<b>19</b> JUL 2022 11:30 AM	<b>SOLUTIONS FOR SUCCESS EDUCATION SERIES</b>  Collaborating with Teams, SharePoint, and OneDrive  🕒 30 MINUTES <a href="#">Read More</a>	<b>16</b> AUG 2022 11:30 AM	<b>SOLUTIONS FOR SUCCESS EDUCATION SERIES</b>  Adobe Acrobat Microsoft 365 Integration  🕒 30 MINUTES <a href="#">Read More</a>
<b>20</b> SEP 2022 11:30 AM	<b>SOLUTIONS FOR SUCCESS EDUCATION SERIES</b>  Get to know your Microsoft 365 Admin Center  🕒 30 MINUTES <a href="#">Read More</a>	<b>18</b> OCT 2022 11:30 AM	<b>SOLUTIONS FOR SUCCESS EDUCATION SERIES</b>  Protect your data with Microsoft 365 Compliance & DLP  🕒 30 MINUTES <a href="#">Read More</a>

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